

The ACADEMIC ARCHIVIST

*Newsletter of the
College and University Archives Section
of the Society of American Archivists*

<http://www.archivists.org/saagroups/cnu/index.asp>

Vol. 19 no. 2 Summer 2002

From the Chair

Another 365 days have made their way around the calendar, and as I write we are preparing to head to Birmingham for our Annual Meeting. It has been a year like no other; so many things have changed, and yet some things remain the same. Like the tides, we know we will get together with one another soon for learning, information exchange and fellowship.

This year a number of interesting discussion groups will be part of the C&U meeting, including groups on anniversaries, hiring practices, public v. private email messages, outreach, and digitization projects. We hope you find these discussion groups informative and thought provoking. The Steering Committee endorsed a number of session proposals originating from C&U members that are part of this year's program. Thank you all for participating in this way! With the deadline for proposals for next year's program so close, now is the time to consider a topic, network with other archivists at the conference who have similar or contrasting experiences/opinions, and propose a panel! The Steering Committee will again be available to shepherd and endorse proposals that are well written and complete, or to provide you with some suggestions to strengthen your proposal.

This is my last *From the Chair* column. Before I head to 'retirement' I'd like to thank everyone, from committee members to colleagues in the general membership who have made my tenure

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Study-Discussion Groups Planned for Birmingham

It's annual meeting time and that means ... study-discussion groups! Five sessions are planned for this year's meeting; the topics and leaders are below.

College & University Archive Outreach Survey: the Results

Leader: Tamar Chute, Ohio State University
Tamar Chute will briefly report on the results of the survey she conducted of college and university archivists and their opinions about outreach and basic services. The group will then discuss the results and comment about these topics: what the participants agree or disagree with, whether other issues about outreach should be considered, if outreach and basic services overlap, what role the Internet plays, and if a new definition of outreach is merited.

Value of Digitization Projects

Leader: Mark Martin, Special Collections & Archives, Louisiana State University
What are the characteristics of a worth-while project? Is there a genre of college/university materials that are best fit for digitization projects? Directories? Group photos of graduating classes? Other images? Course catalogs? Finding aids to record groups? This discussion seeks to be an early conversation for those who are on the verge of making decisions about what to digitize.

Hiring Times Are A'Changin'?

Leader: Mott Linn, Special Collections and Archives, Clark University

With the changing tide of the economy, managers may be pressured to rewrite traditional job descriptions and see candidates with widely varied backgrounds apply for archival positions. What makes a good candidate these days? Is it still a viable practice to retain our traditional hiring practices? This discussion will focus on all levels of staffing in the archives: from support through professional staff, and in-between.

Is Anything New or Safe Under the Sun?: Public vs. Private E-mail in an Academic Environment

Leader: Aaron Purcell, University Archives, University of Tennessee at Knoxville

In our fast-paced world of digital communications, e-mail has become an essential part of conducting business and living life. Within a university or college setting, where professionals are not measured by hours on a time-sheet, e-mail serves as a constant bridge to students, scholars, colleagues, as well as friends and family. This discussion group explores some of the existing legal requirements for e-mail messages, important incidents involving electronic privacy, and how different institutions are handling this complex issue.

Anniversaries: Love 'em, Hate 'em, Use 'em to your advantage

Leader: Sara Fraser, Special Collections and Archives, University of Houston

Anniversaries!! We all have them and want to celebrate them in some fashion. Within the college/university environment, who is responsible for these celebrations? What level of participation is expected from the archives? What role can (or does) the archives play? In this day of technology, what do we need to do to document these events?

Candidates for Chair of C&U Section

At the Business Meeting in Birmingham, the Section membership will elect a new Chair for the Section. We have two fine candidates this year; their bios are below (be sure to read both! - Claude Zachary's bio. is on page 4).

Mott Linn, Clark University

I have been the Coordinator of Archives and Special Collections at Clark University since 1998. I joined SAA in 1986 and earned by certification in 1991. I have earned an Honors BA in history at the University of Delaware, an MA in history at the University of Wisconsin, and an MSIS from Drexel University. I believe that the C&U section provides the valuable functions of allowing us to discuss issues of common interest and of communicating our views to SAA. I would like to determine if there are ways to improve how we accomplish these tasks, thereby making this section more valuable to us than it already is. One way to facilitate how our section works is to have more people help run it. My willingness to serve as Chair is one step I am taking towards this goal; I hope more of us will volunteer to help our section in some way.

Claude Zachary, University of Southern California

Claude Zachary is a native Southern Californian. I have a BA in American Film and Literature from University of California Santa Cruz, and a MLIS with a specialization in archival studies from UCLA. I've been the University Archivist and Manuscripts Librarian at the University of Southern California for the past four and a half years and am currently serving my third year as Southern Chair of the Education Committee of the Society of California Archivists, and Secretary for the Los Angeles

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Minutes of the College & University Archives Section Business Meeting August 30, 2001, Washington DC

The meeting was called to order by Chair, Nanci Young (Smith College) at 8:00am.

Young welcomed new and seasoned members of the C&U section to Washington DC. She thanked outgoing Vice-Chair, Claude Zachary (USC) for his work during the last year, especially on the section newsletter, the *Academic Archivist*. Young also thanked members of the Steering Committee for their work over the year, but especially outgoing members Cecilia Hunter (Texas A&M-Kingsville), Carole Prietto (Washington University at St. Louis), and Margaret Merrick (University of Louisville). New members of the Steering Committee, Sue-Lynne Stone (Western Kentucky University), Tom Rosko (University of Kentucky), and Diane Shenk (University of Washington, Seattle) were welcomed.

Committee Reports:

Claude Zachary reported on the status of the newsletter. He noted that 3 issues were printed and distributed to the membership. Current and old copies of the newsletter are now available on the C&U section page of the SAA website. He implored the membership to send him items of note/interest for inclusion in the newsletter.

Carole Prietto reported that a committee has been formed to revise the publication, *College and University Archives: Selected Readings* that was published in 1979. Carole, Chris Prom (University of Illinois--Urbana), Ellen Swain (University of Illinois--Urbana) and Claude Zachary form the core of the committee. The committee will be working with the SAA publications office to bring this revision to fruition.

William Maher (University of Illinois) reported that he and R. Phillip Stone (Wofford College) reviewed the by-laws with an eye to possible changes. He asked if there were any concerns/comments from the audience. None were verbalized. Recommendations will be made at the next annual meeting in Birmingham.

Jackie Esposito (Penn State) reported for the Nomination Committee. It was once again difficult to find candidates to run for elected office, and she encouraged the membership to consider running for election or an appointment to the Steering Committee in the future. This year the candidates for Vice-Chair are: Burt Altman (University of Florida) and Carole Prietto.

Election of Officers:

The election of officers was held. The teller committee of Tom Rosko and Andrea Goldstein (Harvard University) distributed, collected, and counted ballots. They announced that the membership had voted Carole Prietto as the new Vice Chair.

Various announcements were made at this time.

Small discussion groups were formed, and after a 30-minute period, reports were made to

the group as a whole. Discussion groups this year included:

"Selling Records Management" facilitated by Jim Cross (Clemson University)

"Preserving Websites" facilitated by David McCartney, University of Iowa

"Special Mission Collections" facilitated by Arel Lucas, University of CA, San Francisco

"Faculty Papers: Ours or Theirs" facilitated by Jackie Esposito, Penn State

"Preserving Student Life" facilitated by Ellen Swain, University of Illinois

The Chair encouraged the submission of program proposals to the Steering Committee for review. Young volunteered to be the point person.

The meeting was adjourned at 10am.

Respectfully submitted,
Nanci A. Young
Chair C&U Section

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C&U Section Chair candidates

Chapter of the American Society for Information Science & Technology; I'm past Vice-Chair of the C&UA section and have been a member of SAA since 1996.

I would like to see the C&UA section progress on the project we began a few years ago, namely freshening up the bylaws of the section, and I'm always interested in finding means to encourage more interaction and exchange of ideas between our members. These are fairly generic goals; I know from my experience how difficult it is to find the time to become actively involved with our national organization and maintain contacts with fellow members across the country, or even to answer questions from colleagues posted on the ARCHIVES listserv. I would be happy to be of service and be responsive to whatever energy we can arouse!

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From the Chair

so enjoyable. I appreciate the thoughtfulness you all bring to your organization, and I look forward to continuing to see good things happen in the C&U section in the future.

At the Annual Meeting we will be electing a new chair to guide the section for the next two years. We have two qualified candidates on tap who are willing to lead the section. They decided to give back to the section some of the influence it had on their own professional careers. They are willing to give their time to improve the opportunities we all have to be an active part of this organization. If you have an interest in serving on working committees, the Steering Committee, or running for office, please do not hesitate to express that to a Steering Committee member.

Remember, the organization is only as good as its membership. On to Birmingham!

Nanci A. Young, Chair
C&U Archives Section

New Sports History Collections Available at the MU Archives

The Department of Special Collections and University Archives at Marquette University recently completed two projects documenting sports history.

A grant from Marquette's "M-Club" allowed the university archives to prepare sub-master videotapes for a massive collection of 16mm films, spanning 80 years of sports history at Marquette. The original films have been cleaned and repaired, while the availability of the new sub-masters will limit future use of the original films. The collection includes men's basketball and football footage, spanning from the 1920s to the late 1980s. Because Marquette was not a member of an athletic conference, more than 80 different opponents are represented within the collection. The films are one of the department's most popular collections, attracting the attention of alumni, media outlets, and other academic archives.

The university archives has also completed arrangement and description of the Al McGuire Film and Video Collection. The 39-cubic foot collection relates primarily to Al McGuire's second career in television broadcasting, spanning the years 1979 through the 1990s. A large portion of the collection consists of master videotape interviews with prominent college basketball coaches and players. Highlights include Coach McGuire's own radio interview the day he was hired by Marquette, and 15-minute half-time shows with Digger Phelps, John Thompson, Bob Knight, Jim Valvano, Michael Jordan, and others. The collection also documents McGuire's civic contributions, with reels of "Al's Run" for Children's Hospital. Not entirely basketball, other films include interviews with Rick Mears (1982 Indy 500), Alberto Salazar (1982 Boston Marathon), while others examine hockey, boardsailing, wrestling, and golf.

To access the on-line descriptive inventories for these collections, visit:
<http://www.marquette.edu/library/collections/archives/Finding.html>
then click on the "Index to Collections," selecting "B" for Basketball Films, "F" for Football Films, or "M" for McGuire Collection.

For additional information please contact Matt Blessing at
matt.blessing@marquette.edu