

**Society of American Archivists
 Council Meeting, February 2 – 4, 2010
 Marriott Wardman Park
 Washington, DC**

* Written report, with discussion and clarification only as needed.

Written background report for discussion and possible action.

*** PLEASE READ REPORTS IN ADVANCE OF THE MEETING***

TUESDAY, FEBRUARY 2 8:00 am – 5:00 pm 8:00 – 8:30 am: Continental Breakfast (Coolidge) 1:00 – 1:45 pm: Lunch (Hoover) 6:00 – 8:00 pm: Group Dinner (Café Paradiso)			
I.	COUNCIL BUSINESS		
	A. Adoption of the Agenda (0210-I-A-Agenda)		Gottlieb
	B. August 2009 Minutes (Approved 10/09) (0210-I-B-0809Minutes)*		Gottlieb
	C. Review of August 2009 “To Do” List (0210-I-C-ToDo0809)		Gottlieb
II.	STRATEGIC PLANNING		
	A. Current Strategic Plan (for reference only) (0210-II-A-StratPrior)		
	B. Public Awareness Session [9:00 am – 1:00 pm] Facilitator: Dorothy Pirovano, Public Communications, Inc. (0210-II-B-StratPrior-PublicAwareness)		Gottlieb / Pirovano
MEETING WITH NHPRC, NEH, IMLS REPRESENTATIVES (Williams, Wurl, Cherry) [2:00 – 3:00 pm]			
III.	ACTION ITEMS		
	A. Petition to Form Human Rights Archives RT (0210-III-A-HumanRightsRTPetition) #		Gottlieb

	B. Petition to Form Public Library Archives/Special Collections RT	Gottlieb
	(0210-III-B-PublicLibArchivesRTPetition) #	
	C. Endorsement of National Preservation Week	DVO
	(0210-III-C-PreservationWeek) #	
	D. Resolution Honoring Studs Terkel	Gottlieb
	(0210-III-D-ResolutionTerkel) #	
	E. Chairmanship of Fellows Selection Committee	Ambacher
	(0210-III-E-FellowsSelectChair) #	
	F. Appoint Members to Fellows Selection Committee	Ambacher
	(0210-III-F-FellowsSelectAppts) #	
	G. Web Guidelines for SAA and Component Groups	Doyle
	(0210-III-G-WebGuidelines) #	
WEDNESDAY, FEBRUARY 3		
8:00 am – 5:00 pm		
8:00 – 8:30 am: Continental Breakfast (Nathan Hale)		
8:00 am – Noon (Nathan Hale)		
MEETING WITH COUNCIL OF STATE ARCHIVISTS		
BOARD OF DIRECTORS [8:00 am – 12:00 pm]		
	A. Continental Breakfast / Discussion Items TBD	Michaelis/ Gottlieb
	B. Advocacy Session / Legislation Briefing and Training With Kathleen Roe, David Carmicheal, Mike Gill (Crowell & Moring), Cynthia Woodside (New York State Archives)	Michaelis/ Gottlieb
WEDNESDAY, FEBRUARY 3		
Noon – 1:00 pm: Lunch (Thomas Payne)		
1:00 pm – 5:00 pm (Nathan Hale)		
6:00 – 8:00 pm: Group Dinner (Lebanese Taverna)		
III.	ACTION ITEMS (Continued)	
	H. CEPC: Process for Code of Ethics Review/Revision	Hyry
	(0210-III-H-EthicsCodeRevise) #	

	I. Publications Editor Contract Renewal (see also III. S.) (0210-III-I-PubsEdContract) #		Gottlieb
	J. Revision of Standards Committee Mission and Procedures (0210-III-J-StdsCommMission) #		Sly
	K. Charges for Standards Committee's EAD Technical Subcommittee and Schema Development Team (0210-III-K-StdsComm-EADTS/SDTCharges) #		Sly
	L. Extension of DACS Technical Subcommittee (0210-III-L-StdsComm-DACSTS) #		Sly
	M. Change in Composition of Diversity Committee (0210-III-M-DivCommComposition) #		Richardson
	N. Diversity Committee Action Items 1. Pursuing a Diversity Grant Proposal (0210-III-N-1-DivGrantProposal) # 2. Diversity Survey (0210-III-N-2-DiversitySurvey) #		Richardson
	O. Task Force on 75th Anniversary (0210-III-O-75 th AnnivTF) #		Ambacher
	P. Change in Criteria for Fellowship (0210-III-P-FellowsCriteria) #		Ambacher
	Q. Creation of Committee of Past Presidents (0210-III-Q-PastPrezComm) #		
	R. Other Action Items from Council Members		Gottlieb
	S. Executive Session • Publications Editor Contract Renewal		Gottlieb
MEETING WITH ARCHIVIST OF THE UNITED STATES DAVID FERRIERO [4:00 – 5:00 pm]			
THURSDAY, FEBRUARY 4 8:00 am – Noon (Maryland C) 8:00 – 8:30 am: Full Breakfast (Maryland C) Bag Lunch to Go			
IV.	DISCUSSION ITEMS		

	A. Mandated Periodic Review of SAA Dues	Felker
	(0210-IV-A-DuesReview) #	
	B. Defining Diversity	Gottlieb
	(0210-IV-B-DiversityDefinition) #	
	C. 90-Day Membership Grace Period	Staff
	(0210-IV-C-MembGracePeriod) #	
	D. Joint Annual Meeting Schedule and Planning	Gottlieb/ Beaumont
	(See 0210-V-E5-AnnMtg) #	
	E. Council Exemplary Service Award Ideas	Gottlieb
	(0210-IV-E-CouncilSvcAward) #	
	F. Scholarship to Modern Archives Institute	Brinati
	(0210-IV-F-MAIScholarship) #	
	G. Other Discussion Items	
V.	REPORTS	
	A. Executive Committee (0210-V-A-ExecComm)*	Sly
	B. President (0210-V-B-Prez)*	Gottlieb
	C. Vice President / President-Elect (0210-V-C-VP) *	Tibbo
	D. Treasurer	Felker
	1. YTD Financials (0210-V-D-FinRevFY10) *	
	E. Staff	
	1. Executive Director (0210-V-E1-ExecDir)*	Beaumont
	2. Membership (0210-V-E2-Memb)*	Doyle
	3. Education (0210-V-E3-Educ)*	DeSutter
	4. Publications (0210-V-E4-Pubs)*	Brinati
	5. Annual Meeting (0210-V-E5-AnnMtg)*	Beaumont
	6. SAA Website Development (0210-V-E6-WebDevelop)*	Doyle
	F. American Archivist Editor (0210-V-F-AAEditor) *	DVO
	G. Publications Editor (0210-V-G-PubsEditor) *	Frusciano
	H. Diversity Committee (0210-V-H-DivComm) *	Richardson

	I. Diversity Committee / Native American Archives RT: Native American Protocols Forum Annual Report	Richardson / Cline
	(0210-V-I-NativeAmProtocolsForum) *	
	J. 2009 Program Committee: Diversity	Felker
	(0210-V-J-2009ProgComm) *	
	K. Committee on Ethics and Professional Conduct Annual Report	
	(0210-V-K-CEPC) *	
	L. Standards Committee Annual Report	Sly
	(0210-V-L-StandardsCommReport) *	
	M. Intellectual Property Working Group (0210-V-M-IPWG) *	Sly
	N. Government Affairs Working Group (No report received)	Frusciano
	O. Partnership for the American Historical Record TF	
	(0210-V-O-PAHR) *	Lawson
	P. TF on Developing SAA Values Statement	Settles
	(0210-III-P-SAAValuesTF) *	
	Q. Representatives' Annual Reports (Compiled)	Gottlieb
	(0210-V-Q-RepReports2009) *	
	R. Section / Roundtable Annual Reports (Compiled)	Gottlieb
	(0210-V-R-AnnReports) *	
	S. Other Reports from Council Members / What Are You Hearing from Members?	Gottlieb
VI.	COUNCIL BUSINESS	
	A. Review of February 2010 "To Do" List	Beaumont
	B. Review of February 2010 Talking Points	Gottlieb
	C. Adjournment	Gottlieb