Society of American Archivists
Council Meeting
August 12 – 13, 2013
Hilton New Orleans Riverside
New Orleans, Louisiana

* Written report, with discussion and clarification only as needed.
\# Written background report for discussion and possible action.

* PLEASE READ MATERIALS IN ADVANCE OF THE MEETING*

	MONDAY, AUGUST 12 4:00 pm – 8:00 pm Melrose Room (Working Dinner)		
I.	**COUNCIL BUSINESS**		
	A. Adoption of the Agenda (0813-1-I-A-Agenda) #		Dooley
	B. May 2013 Minutes (Approved June 29, 2013) (0813-1-I-B-0513Minutes) *		Dooley
II.	**CONSENT AGENDA**		
	A. Standards Committee: Revision of Committee Procedures (0813-1-II-A-StdsComm-Procedures) #		Meissner
	B. Standards Committee: Revision of TS-DACS Charge (0813-1-II-B-StdsComm-TS-DACS) #		Meissner
III.	**ACTION**		
	A. SAA Annual Meeting 1. Principles and Priorities for Continuously Improving the SAA Annual Meeting (0813-1-III-A-1-AnnMtgPriorities) # 2. Revision of Program Committee Description (0813-1-III-A-2-ProgComm) #		Dooley
	B. Communications Task Force: Final Report and Recommendations (0813-1-III-B-CommTF) #		Kaplan
	C. International Council on Archives		Dooley

	1. SAA Membership and Participation in ICA (0813-1-III-C-1-ICAMember) # 2. Representative to ICA Section on Professional Associations (0813-1-III-C-2-ICARep) # 3. Membership in NAANICA			
	D. Standards Committee: Standards-Related External Representatives (0813-1-III-D-ExternalReps-Stds) # • Association of Information and Image Management • ICA-Experts Group on Archival Description • ARMA International Standards Development Committee • ALA Committee on Cataloging: Description and Access and MARC Advisory Committee • National Information Standards Organization			Bell-Russel
	E. Council Resolution Honoring Taronda Spencer (0813-1-III-E-Resolution-Spencer) #			Zanish-Belcher
	F. Other Action Items from Council Members			Dooley

TUESDAY, AUGUST 13 **8:00 am – 12:00 pm** **Melrose Room** **(Continental Breakfast)**	

IV.	**DISCUSSION**			
	A. Infrastructure to Support SAA's Advocacy Efforts (0813-1-IV-A-AdvocacyInfrastructure) #			Bell-Russel
	B. Enhancing Collaboration with South/Central American and Caribbean Archival Organizations (0813-1-IV-B-Collab-South/Central/Caribbean) #			Baxter
	C. Annual Meeting Activities/Assignments 1. Leadership Orientation and Forum (Huth, Light, TZB) 2. SAA/Regional Summit (McCrea) 3. New Member/First-Timer Orientation (Baxter) 4. Strategic Plan Forum (Bell-Russel) 5. Annual Meeting Task Force Forum (Dooley) 6. Component Group Meetings (Dooley) 7. Council Awards (Dooley) 8. Exhibit Hall Assignments (Beaumont) 9. Annual Membership Meeting (Dooley/Duffy)			Dooley
	D. Other Discussion Items from Council Members			Dooley

V.	**STRATEGIC PLAN (Reference Documents)**		
	A. Current Strategic Plan (Reference) (0813-1-V-A-StratPlan2013-2018) *		Dooley
	B. Draft Strategic Plan Actions (Reference) (0813-1-V-B-StratPlanActions-Draft) *		Dooley
	C. Review of Member Comments Received by July 31 (0813-1-V-C-StratPlanActions-MemberComments) #		Bell-Russel
VI.	**REPORTS**		
	A. Executive Committee (0813-1-VI-A-ExecComm) *		McCrea
	B. President (0813-1-VI-B-Prez) *		Dooley
	C. Vice President / President-Elect (0813-1-VI-C-VP) *		Bell-Russel
	D. Treasurer		Duffy
	1. YTD Financials (0813-1-VI-D-1-FinRevFY13) *		
Onsite	2. FY 13 Auditor's Report (0813-1-VI-D-2-FY13Audit) *		
	E. Staff		
	1. Executive Director (0813-1-VI-E-1-ExecDir) *		Beaumont
	2. Membership (0813-1-VI-E-2-Memb) *		Beaumont
	3. Education (0813-1-VI-E-3-Educ) *		De Sutter
	4. Publications (0813-1-VI-E-4-Pubs) *		Brinati
	5. Annual Meeting (0813-1-VI-E-5-AnnMtg) *		Beaumont
	F. *American Archivist* Editor (0813-1-VI-F-AAEditor) *		McCrea
	G. Publications Editor (0813-1-VI-G-PubsEditor) *		Light
	H. 2013 Nominating Committee (0813-1-VI-H-NomComm) *		Meissner/ Theimer
	I. 2013 Program Committee: Final Report (0813-1-VI-I-2013PC-Final) *		Dooley
	J. External Representative Report: National Historical Publications and Records Commission (0813-1-VI-J-ExtRep-NHPRC) *		
	K. Mosaic Scholar Report (2012) (0813-1-VI-K-MosaicScholar) *		Light

	L. Other Reports from Council Members /		Dooley
	What Are You Hearing from Members?		
I.	**COUNCIL BUSINESS (Continued)**		
	C. Review of August 12-13, 2013, Action List		Dooley
	D. Review of August 12-13, 2013, Talking Points		Dooley
	E. Adjournment		Dooley