

**Society of American Archivists
Council Meeting
August 6, 2012
San Diego, California**

**Staff Report: Education
(Prepared by Solveig De Sutter)**

FY 2012 SUMMARY

- Scheduled 83 programs.
- Offered five live web seminars at 281 sites.
- Offered 78 face-to-face programs.
- Delivered education to a total of 2,311 attendees.
- Cancelled five workshops due to lack of registrants.
- Secured 13 new hosts.
- See Table 1 for details on FY12 schedule.

DAS Certificate Program: Completion of Phase I includes:

Development of nine courses:

- Digital Curation: Creating an Environment for Success (Esposito)
- Standards for Digital Archives (Ghaznavi)
- Appraisal of Electronic Records (Wojcik)
- Arrangement and Description for Electronic Records (Prom)
- Preserving Digital Archives: Concepts and Competencies (Norris)
- Legal Issues in Digital Archives (Besser)
- Developing Specifications and RFPs for Recordkeeping Systems (Ghering)
- Inreach and Outreach for Digital Archives (O'Meara)
- Digital Forensics for Archivists (Lee)
- Information Architecture (Boyden/Ghaznavi)

Revision/update of two courses:

- Digital Repositories (Colati)
- Preservation Options of PDF (Huth)

Creation of examinations for nine courses.

DAS Participation

- 1,110 registrants have attended DAS courses.
- 370 registrants (as of 7/26/12) are pursuing the DAS Certificate and have taken exams.
- Two registrants have fulfilled the nine-course requirement.

DAS Subcommittee

During its January 26-27, 2012, Chicago meeting, the group reviewed four DAS courses and exams, finalized review procedures, and recommended to the Committee on Education a number of changes regarding exams and exam processes. In addition, the group meets (via conference call) on a monthly basis to evaluate course content and exams and provide staff with guidance about development.

Committee on Education

COE members recruited a total of 18 additional reviewers for San Diego pre-conference proposals, which resulted in the approval of six new courses/workshops. During its February 2-3, 2012, Chicago meeting, the group discussed and decided to forward recommendations to the SAA Council for DAS Certificate renewal, examination expansion, and increases in pass/fail ratios. Other actions included changes to the Education web pages displaying ACE categories, plans for another faculty session in conjunction with the August COE meeting, assignments for articles for each issue of *Archival Outlook*, and a look at the topics offered in the SAA Education Catalog.

Table 1: FY 2012 Education Programs

6/30-7/1/11	Encoded Archival Description (Kiesling / Fox) Cancelled	Houghton, MI	1 (25)
7/7/11	Archivists' Toolkit™: Shortening the Path from Accession to Researchers (Onuf / Westbrook)	Web Seminar	68/300+
7/21/11	EAD Tips and Tricks: Repurposing EAD with XSLT (Rush)	Web Seminar	14 (50)
7/25/11	Essentials of Digital Repositories (Branco / Colati)	Brooklyn, NY	33 (30)
7/25/11	Describing Archives: A Content Standard (Landis)	Washington	22 (30)
7/26/11	Archivists' Guide to Balancing Legal Issues in Photographic Collections (Briston / Waggener)	Brooklyn, NY	21 (30)
8/21/11	Describing Archives: A Content Standard (Landis)	Chicago	36 (35)
8/21-22/11	Understanding Archives: An Introduction to Principles and Practices (Darnell / Ostendarp)	Chicago	30 (35)
8/22/11	Designing Archives-Produced Podcasts (Dunaway)	Chicago	14 (26)
8/22/11	Implementing More Product Less Process (Meehan / Santamaria)	Chicago	31 (30)
8/22/11	New SAA Standard: Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (Wisser)	Chicago	11 (35)
8/22-23/11	Encoded Archival Description (Kiesling / Fox)	Chicago	23 (25)
8/22-23	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook)	Chicago	17 (30)
8/23/11	Creating Online Exhibits: New Ways to Reach Out, Advocate, and Publicize Your Collections and Services (Grinstead)	Chicago	30 (30)
8/23/11	Measuring Dollars and Cents: A Tool for Archival Outreach and Advocacy (Flynn / Flynn)	Chicago	17 (35)
8/23/11	Preserving Digital Archives: Concepts and Competencies (Morris)	Chicago	30 (35)
8/23/11	Raising Private Monies to Support Archival Programs (Hartsook / Summers) <i>Cancelled</i>	Chicago	0 (35)
9/8-9/11	Managing Electronic Records in Archives and Special Collections [DAS] (Pyatt / Shaw) <i>Contract</i>	Lexington, KY	26 (26)
9/8-9/11	Managing Electronic Records in Archives and Special Collections [DAS] (Deromedi / Shallcross)	Philadelphia	25 (26)
9/15-16/11	Encoded Archival Description (Kiesling / Fox)	Bethlehem, PA	18 (25)
9/16-17/11	Understanding Archives: An Introduction to Principles and Practices (Roth) [<i>Licensing Agreement</i>]	Mt. Carroll, IL	9 (30)
9/26-27/11	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook)	Washington	25 (25)
9/26-27/11	Arrangement and Description of Manuscript Collections (Hackbart-Dean / McDonald)	Austin	19 (35)
9/29/11	Standards for Digital Archives (Ghaznavi) [DAS]	Web Seminar	68 (125)
9/30/11	Describing Archives: A Content Standard (Shepherd) <i>Contract</i>	Richmond, VA	44 (35)

10/3/11	Archives Overview (Ostendarp) <i>Contract</i>	Carbondale, IL	21 (35)
10/3/11	Oral History: From Planning to Preservation (Calabretta) <i>Contract</i>	Bismarck, ND	20 (35)
10/13-14/11	Style Sheets for EAD (Kiesling / Fox)	Pasadena, CA	12 (25)
10/13-14/11	Managing Electronic Records in Archives and Special Collections [DAS] (Pyatt / Shaw)	Hanover, NH	32 (30)
10/14/11	Describing Archives: A Content Standard (Landis)	Seattle	14 (30)
10/14/11	Introduction to Archival Exhibits (Lacher-Feldman)	Austin	30 (30)
10/20-21/11	Rare Books for Archivists (Laird)	Chicago	15 (15)
10/31/11	Introduction to Basic Imaging: How to Do a Small Digitization Project (Allen)	Princeton, NJ	18 (30)
11/4/11	Visual Literacy for Photograph Collections (Bromberg)	San Jose, CA	21 (30)
11/10-11	Encoded Archival Description (Kiesling / Fox) <i>Cancelled</i>	San Antonio	5 (25)
12/5/11	Managing Literary Manuscripts (Hamburger / Johnson-Melvin) <i>Cancelled</i>	Roanoke, VA	3 (25)
12/5-6/11	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook) <i>Cancelled</i>	Claremont, CA	12 (25)
12/7-8/11	Rare Books for Archivists (Laird)	San Antonio	15 (15)
12/8/11	Change Management...What you should know! (Eaton)	Web Seminar	15/30
1/5-6/12	Style Sheets for EAD (Kiesling / Fox) <i>Cancelled</i>	San Antonio	12 (25)
1/18/12	Digital Curation: Creating an Environment for Success [DAS] (Esposito)	Boston	35 (35)
2/9/12	Information Architecture for Electronic Records [DAS] (Ghaznavi / Boyden)	Web Seminar	39/120
3/2/12	Basic Electronic Records [DAS] (Huth)	Boston	22 (30)
3/2/12	Project Management for Archivists (Pleva-Flynn)	Bloomington, IN	18 (35)
3/9/12	Describing Archives: A Content Standard (Landis)	El Portal, CA	19 (25)
3/9/12	Visual Literacy for Photograph Collections (Bromberg)	Chicago	12 (25)
3/12-13/12	Security in Archives and Manuscript Repositories (Bowling) <i>Contract</i>	Fargo, ND	16 (30)
3/13/12	Preserving Digital Archives: Concepts & Competencies [DAS] (Norris)	New Orleans	17 (30)
3/15-16/12	Managing Electronic Records in Archives and Special Collections [DAS] (O'Meara / Shaw)	College Station, TX	19 (30)
3/21/12	Analyzing and Improving Archival Websites (Prom)	Princeton, NJ	17 (30)
3/23/12	Implementing More Product Less Process (Meehan / Santamaria)	Middletown, CT	27 (35)
3/23/12	Digital Repositories [DAS] (Colati / Colati)	Middletown, CT	36 (30)
3/23/12	New SAA Standard: Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (Wisser) <i>Contract</i>	Austin	13 (28)
3/28/12	Archivists' Guide to Balancing Legal Issues in Photographic Collections (Briston)	Greensboro, NC	17 (30)
4/18/12	Basic Electronic Records [DAS] (Huth)	Grand Rapids, MI	28 (30)
4/24/12	Basic Electronic Records [DAS] (Huth)	Austin	36 (30)
4/25/12	Project Management for Archivists (Pleva-Flynn) <i>Contract</i>	Jackson, MS	24 (30)
4/26/12	Digital Curation: Creating an Environment for Success [DAS] (Esposito)	Ventura, CA	31 (30)
5/5/12	Appraisal of Electronic Records [DAS] (Wojcik)	Hannover, NH	20 (30)
5/7/12	Oral History: From Planning to Preservation (Calabretta)	Chicago	19 (30)
5/10-11/12	Managing Electronic Records in Archives and Special Collections [DAS] (Pyatt / Shaw)	Seattle	23 (30)
5/14/12	Basic Electronic Records [DAS] (Huth)	Salt Lake City	20 (35)
5/22/12	Legal Issues in Digital Archives	Phoenix	35 (35)
5/21/12	Visual Literacy for Photograph Collections (Bromberg)	New York	21 (30)
5/21-22/12	Archives: Principles and Practices (Hackbart-Dean / Ostendarp)	Providence, RI	22 (35)
5/23/12	Arrangement & Description of Electronic Records [DAS] (Prom)	Chicago	35 (40)
5/30/12	Implementing More Product Less Process (Meissner)	Manhattan, KS	26 (30)
5/31/12	Protect Your Holdings AND Provide Access? (Dine / Sanett)	Web Seminar	14/63
5/31-6/1	Encoded Archival Description (Kiesling / Fox)	Albuquerque, NM	19 (25)
6/14/12	Digital Archives and Libraries [DAS] (Rosko)	Minneapolis	20 (30)
6/15/12	New SAA Standard: Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (Wisser) <i>Contract</i>	Minneapolis	16 (30)
6/15/12	Inreach and Outreach for Digital Archives [DAS] (O'Meara)	Athens, GA	23 (30)
6/15/12	Implementing More Product Less Process (Meissner)	Lexington, KY	18 (30)
6/15/12	Digital Curation: Creating an Environment for Success [DAS] (Esposito)	Provo, UT	18 (30)
6/21-22/12	Archives: Principles and Practices (Hackbart-Dean / Ostendarp)	St. Louis, MO	20 (35)
6/27/12	Digital Curation: Creating an Environment for Success [DAS] (Esposito)	University Park, PA	11 (30)
6/27-28/12	Managing Electronic Records in Archives and Special Collections	University Park, PA	14 (30)

	[DAS] (Pyatt / Shallcross)		
6/28/12	Using and Understanding PDF/A as a Preservation Format [DAS] (Huth)	Web Seminar	63/220
6/29/12	Digital Forensics for Archivists [DAS] Lee	New York	35 (35)

Table 2: FY 2013 July and August Programs

7/20/12	Preserving Digital Archives: Concepts & Competencies [DAS] (Norris)	Knoxville	17 (30)
7/20/12	Digital Curation: Creating an Environment for Success [DAS] (Esposito)	Lafayette, IN	25 (35)
8/5-6/12	Archives: Principles and Practices (Hackbart-Dean / Ostendarp)	San Diego	23 (35)
8/6/12	CURATEcamp (Garcia-Spitz / O'Meara / Sotelo)	San Diego	38 (40)
8/6/12	Describing Moving Images with PBCore (Leigh / Michael)	San Diego	16 (35)
8/6/12	Digital Forensics for Archivists [DAS] Lee	San Diego	40 (40)
8/6/12	New SAA Standard: Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (Wisser) <i>Contract</i>	San Diego	25 (35)
8/6-7/12	Fundamentals of Encoded Archival Description and XSLT Stylesheets (Kiesling / Fox)	San Diego	22 (25)
8/6-7/12	Here Today, Hear Tomorrow: A Workshop on Archival Audio (Including a Peek at Video) (Blood)	San Diego	26 (35)
8/7/12	Utilizing Focus Groups to Gain User Feedback (Cushing / Kriesberg) <i>Cancelled</i>	San Diego	6 (30)
8/7/12	Developing Specifications and RFPs for Recordkeeping Systems [DAS] (Ghering)	San Diego	35 (35)
8/7/12	Web Archiving: Selection, Capture, Preservation, and Marketing (Eubank / Schmitz-Fuehrig / Wright)	San Diego	30 (35)
8/23/12	Managing Electronic Records in Archives and Special Collections [DAS] (Deromedi / Shaw)	Washington	15 (35)