Society of American Archivists
Council Meeting
August 22, 2011
Chicago, Illinois

Staff Report: Education
(Prepared by Solveig De Sutter)

FY 2011 Summary

- Scheduled 58 programs.
- Offered four Web seminars at 175 sites with a total of 525 attendees.
- Offered 50 face-to-face programs with 1,190 attendees.
- Cancelled three workshops due to lack of registrants (see table).
- Cancelled Electronic Records Summer Camp.
- Secured 12 new hosts.
- See Table 1 for details on FY11 schedule.

Year-To-Date FY 2012 Summary

- Scheduled 48 programs.
- Offered two Web seminars at 72 sites with a total of 256 attendees.
- Offered three face-to-face programs with 76 attendees.
- Cancelled two workshops due to lack of registrants (see table).
- Secured 11 new hosts.
- See Table 2 for details on FY12 schedule.

Activity Highlights Since May 2011

- Offering the May Web seminar, "Archon: Making It Work for You!" with a new subcontractor (Peach New Media) on a trial basis turned out very well! Based on that experience, we've offered three more Web seminars and were able to realize significant savings in the process. These offerings included:
  1) "Train the Trainer" at 8 sites with 10 attendees.
  2) "Archivists' Toolkit™: Shortening the Path from Accession to Researcher" at 57 sites with a total of 200 attendees.
  3) "EAD Tips and Tricks: Repurposing EAD with SXLT" at 15 sites with a total of 56 attendees.

- Finalized 18 additional workshops for FY 2012. The current "working list" of 13 workshops under consideration includes eight new contacts.

- Contributed to an MLIS grant, submitted by the University of Virginia, for funding of 20 scholarships per SAA EAC-CPF workshop to be offered seven times in different regions. SAA will be a subcontractor and participate in the scholarship selection committee and in coordinating sites, just like we do for other workshops.

- Relocated another pre-conference workshop off site due to unanticipated audio-visual costs. We now have five Annual Meeting workshops that are scheduled off site.

DAS Curriculum and Certificate Program

- Contacted developers for existing courses to create exams.
- Secured developers and contracts for:
  1) "Standards for Digital Archives" (Web seminar), scheduled for September 29.
  2) "Digital Curation: Creating an Environment for Success" on October 3.
  3) "Legal Issues in Digital Archives" in February.
  4) "Outreach for Digital Archives" on December 15.
  5) "Digital Forensics" on January 30.
  6) "Information Architecture" (Web seminar), scheduled for February 2012.
  7) "Preserving Digital Archives: Concepts and Competencies," scheduled on August 23 (as a pre-con at *ARCHIVES 360°*) and which will have an exam by October.
- Worked with New England Archivists (NEA) on a model that enables archivists in that area to fulfill the DAS certificate requirements within the expected two-year time frame.
- Contacted Society of Southern California Archivists, Midwest Archives Conference, and Society of Southwest Archivists to implement the same or a similar model.
- Coordinated the first meeting (via conference call) of the DAS Subcommittee.
- Worked on a pricing structure in collaboration with my colleagues.
- Worked on CEU management with my colleagues.
- Worked with Nancy Beaumont to create the DAS Flyer.
- Worked with Amanda Look to "test drive" set up of exams, registration of test takers, and necessary reports in the Classmarker online testing service.
- Drafted a FAQ on DAS to be posted on the SAA website.

Table 1: FY 2011 Education Programs (As of 8/4/11)

7/7-8/10	Style Sheets for EAD (Kiesling / Fox)	Providence, RI	17 (25)
7/11- 17/10	Electronic Records Summer Camp (CANCELLED)	Chapel Hill, NC	0 (25)
7/22/10	Encoded Archival Description (Fox / Kiesling)	Philadelphia, PA	26(25)
8/8-9/10	Managing Architectural, Design, and Construction Records (Nelb / Lowell)	Washington, DC	35 (35)
8/8-9/10	Understanding Archives: An Introduction to Principles and Practices (Darnell / Ostendarp)	Washington, DC	35 (35)
8/8-9/10	Planning New and Remodeled Facilities (Wilsted)	Washington, DC	23 (35)
8/9/10	Archivists' Guide to Balancing Legal Issues in Photographic Collections (Briston / Waggener)	Washington, DC	33 (35)
8/9/10	Introduction to Basic Imaging: How to Do a Small Digitization Project (Allen) *[Two half-day workshops]*	Washington, DC	23 and 17 (35)
8/9-10/10	Emergency Management for Archives (Primeaux / McClurken) (CANCELLED)	Washington, DC	8 (35)
8/9-10/10	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw)	Washington, DC	40 (35)
8/9-10/10	Copyright: The Archivist and the Law (Maher)	Washington, DC	19 (30)
8/10/10	Advocating for Archives (Carmicheal / Roe)	Washington, DC	49 (60)

Date	Program	Location	Attendance
8/10/10	Producing It Online: Planning & Expanding Your Exhibitions (Roberto)	Washington, DC	36 (35)
8/10/10	When It's All About the Money: Leveraging Your Economic Impact (Flynn / Flynn)	Washington, DC	13 (35)
8/19 - 20/10	Implementing DACS in Integrated CMS: Using Archon (Schwartz / Rimkus) *[Contract]*	Miami, FL	30 (25)
9/2 – 3/10	Copyright: The Archivist and the Law (Maher) *[Licensing Agreement]*	Mt. Carroll, IL	9 (30)
9/24/10	Real-World Reference: Moving Beyond Theory (Marquis)	Chicago	18(30)
9/28/10	Digital Libraries & Digital Archives (Rosko) *[Contract]*	Panama City, Panama	17
9/30/10	Describing Archives: A Content Standard (Landis)	Portland, OR	31 (35)
10/10/10	Implementing More Product Less Process (Meehan) *[Contract]*	Tampa, FL	27 (35)
10/8/10	Archives Overview (Ostendarp) *[Contract]*	Springfield, IL	23 (35)
10/22/10	Describing Archives: A Content Standard (Holdzkom)	Dallas, TX	29 (35)
10/25-26/10	Understanding Photographs (Flynn / Staneff)	College Station, TX	20 (35)
10/28/10	Describing Archives: A Content Standard (Holdzkom) *[Contract]*	Panama City, Panama	17
11/4-5//10	Arrangement and Description of Manuscript Collections (Hackbart-Dean / McDonald)	Princeton, NJ	31 (35)
10/28/10	What Is EAC-CPF? (Wisser)	Web Seminar	41 sites/200+
11/12-12/10	Understanding Archives: An Introduction to Principles and Practices (Darnell / Ostendarp)	Minneapolis	38 (35)
11/12/10	Advanced Appraisal for Archivists (Greene)	Chicago	25 (30)
11/15/10	Visual Literacy for Photograph Collections (Bromberg)	Honolulu, HI	15 (25)
11/19-10	Raising Private Monies to Support Archival Programs (Hartsook / Summers)	New York	10 (25)
12/16-17/10	Rare Books for Archivists (Laird)	New Haven, CT	15 (15)
1/27-28/11	Encoded Archival Description (Kiesling / Fox)	Pasadena, CA	25 (25)
1/27-28/11	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw)	San Antonio	16 (25)
1/27/11	Electronic Records: The Next Step (Huth)	Web Seminar	86 sites/316+
3/4/11	Visual Literacy for Photograph Collections (Bromberg)	Bloomington, IN	25 (30)
3/10/11	Archives Overview (Ostendarp) (CANCELLED)	Durham, NC	2 (30)
3/18/11	Implementing More Product Less Process (Santamaria)	Princeton, NJ	24 (25)
3/24-25/11	Real-World Reference: Moving Beyond Theory (Marquis / Zanish-Belcher)	Austin	20 (30)
3/24/11	Describing Archives: A Content Standard (Landis)	New Haven, CT	31 (35)
4/1-2/11	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw)	Providence, RI	25 (25)
4/1/11	Implementing More Product Less Process (Meehan) *[Contract]*	Pasadena, CA	26 (35)
4/15/11	Implementing More Product Less Process (Meissner) *[Contract]*	Washington, DC	37 (35)
4/21/11	Basic Electronic Records Management (Huth)	Helena, MT	15 (35)
4/26-27/11	Encoded Archival Description (Kiesling / Fox)	Minneapolis	23 (25)
5/2/11	Visual Literacy for Photograph Collections (Bromberg)	Seattle, WA	21 (25)
5/2-3/11	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw)	Nashville	23 (25)
5/9/11	Introduction to Basic Imaging (Allen) *[Two half-day workshops; Contract]*	Richmond, VA	35 and 35 (35)
5/12/11	Archon: Making It Work for You! (Prom / Schwartz)	Web Seminar	80 sites/311
5/17/11	Emergency Management for Archivists (McClurken)	Little Rock, AR	12 (30)
5/24-25/11	Implementing DACS in Integrated CMS: Using Archon (Prom / Schwartz)	Decorah, IA	15 (25)
5/27/11	Introduction to Archival Exhibits (Lacher-Feldman)	Claremont, CA	20 (30)
6/13/11	Implementing More Product Less Process (Meissner) (CANCELLED)	Beaver Island, MI	5 (35)
6/16-17/11	Arrangement and Description of Manuscript Collections (Hackbart-Dean / McDonald)	Chicago	25 (35)
6/16/11	Train the Trainer: Building a Successful CE Course (Lindberg)	Web Seminar	8 sites/10
6/20/11	Real-World Reference (One Day) (Marquis)	New Orleans	13 (30)

Table 2: FY 2012 Education Programs (As of 8/4/11)

6/30-7/1/11	Encoded Archival Description (Kiesling / Fox) (CANCELLED)	Houghton, MI	1 (25)
7/7/11	Archivists' Toolkit™: Shortening the Path from Accession to Researcher (Westbrook / Ross)	Web Seminar	57 sites/200+
7/21/11	EAD Tips and Tricks: Repurposing EAD with XSLT (Rush)	Web Seminar	15 sites/56+
7/25/11	Describing Archives: A Content Standard (Landis)	Washington, DC	35 (35)
7/25/11	Essentials of Digital Repositories (Branco / Colati	Brooklyn, NY	33 (30)
7/26/11	Archivists' Guide to Balancing Legal Issues in Photographic Collections (Briston / Waggener)	Brooklyn, NY	21 (30)
8/21/11	Describing Archives: A Content Standard (Landis)	Chicago	2 (35)
8/21-22/11	Understanding Archives: An Introduction to Principles and Practices (Darnell / Ostendarp)	Chicago	30 (35)
8/22/11	Designing Archives-Produced Podcasts (Dunaway)	Chicago	11 (26)
8/22/11	Implementing More Product Less Process (Meehan)	Chicago	30 (30)
8/22/11	New SAA Standard: Encoded Archival Context – Corporate Bodies, Persons, and Families (EAC-CPF) (Wisser)	Chicago	12 (35)
8/22-23/11	Encoded Archival Description (Kiesling / Fox)	Chicago	24 (25)
8/22-23	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook)	Chicago	17 (30)
8/23/11	Creating Online Exhibits: New Ways to Reach Out, Advocate, and Publicize Your Collections and Services (Grinstead)	Chicago	30 (30)
8/23/11	Measuring Dollars and Cents: A Tool for Archival Outreach and Advocacy (Flynn / Flynn)	Chicago	17 (35)
8/23/11	Preserving Digital Archives: Concepts and Competencies (Morris)	Chicago	30 (35)
8/23/11	Raising Private Monies to Support Archival Programs (Hartsook / Summers)) (CANCELLED)	Chicago	0 (35)
9/8-9/11	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw) Contract	Lexington, KY	26 (26)
9/8-9/11	Managing Electronic Records in Archives and Special Collections (Deromedi / Shallcross)	Philadelphia	5 (26)
9/15-16/11	Encoded Archival Description (Kiesling / Fox)	Bethlehem, PA	11 (25)
9/16-17/11	Understanding Archives: An Introduction to Principles and Practices (Roth) *[Licensing Agreement]*	Mt. Carroll, IL	0 (30)
9/26-27/11	Arrangement and Description of Manuscript Collections (Hackbart-Dean / McDonald)	Austin,	8 (35)
9/26-27/11	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook)	Washington, DC	10 (25)
9/29/11	Standards for Digital Archives (Ghaznavi)	Web Seminar	0
9/30/11	Describing Archives: A Content Standard (Shepherd) *[Contract]*	Richmond, VA	37 (35)
10/3/11	Archives Overview (Ostendarp) *[Contract]*	Carbondale, IL	3 (35)
10/3/11	Oral History: From Planning to Preservation (Calabretta) *[Contract]*	Bismarck, ND	19 (35)
10/13-14/11	Managing Electronic Records in Archives and Special Collections (Pyatt / Shaw)	Hannover, NH	1 (26)
10/13-14/11	Style Sheets for EAD (Kiesling / Fox)	Pasadena, CA	4 (25)
10/14/11	Introduction to Archival Exhibitions (Lacher-Feldman)	Austin	6 (30)
10/20-21/11	Rare Books for Archivists (Laird)	Chicago	9 (15)
10/31/11	Introduction to Basic Imaging: How to Do a Small Digitization Project (Allen)	Princeton, NJ	3 (25)
11/4/11	Visual Literacy for Photograph Collections (Bromberg)	San Jose, CA	6 (30)
11/10-11	Encoded Archival Description (Kiesling / Fox)	San Antonio	2 (25)
12/5/11	Managing Literary Manuscripts: Identification, Arrangement, and Description (Hamburger / Johnson Melvin)	Roanoke, VA	0 (25)
12/9/11	Implementing More Product Less Process (Meissner)	Lakeland, FL	0 (30)
12/5-6/11	Implementing DACS in Integrated Content Management Systems: Using the Archivists' Toolkit™ (Onuf / Westbrook)	Claremont, CA	0 (25)
12/7-8/11	Rare Books for Archivists (Laird)	San Antonio	4 (15)
12/15-16/11	Managing Electronic Records in Archives and Special Collections (Deromedi / Shaw) Contract	Pasadena, CA	0 (26)
1/5-6/12	Style Sheets for EAD (Kiesling / Fox)	San Antonio	1 (25)
3/12-13/11	Security in Archives and Manuscript Repositories (Bowling)	Fargo, ND	3 (30)
3/21/11	Analyzing and Improving Archival Websites (Prom)	Princeton, NJ	2 (25)
3/23/11	Implementing More Product Less Process (TBD)	Middleton, CT	2 (25)