

**Society of American Archivists
Council Meeting Agenda
May 15 – 17, 2013
SAA Headquarters, Chicago, Illinois**

Written background report for discussion and possible action.
* Written report, with discussion and clarification only as needed.

*** PLEASE READ ALL MATERIALS IN ADVANCE OF THE MEETING***

WEDNESDAY, MAY 15 5:00 pm – 9:00 PM 17 North State Street, Room 820 Working Dinner, 5:00 – 6:00 pm			
I.	COUNCIL BUSINESS		
	A. Adoption of the Agenda (0513-I-A-Agenda) #		Dooley
	B. January 2013 Minutes (Reference, Approved March 22, 2013) (0513-I-B-0113Minutes) *		Dooley
	C. Review of January 2013 Council Action List		Dooley
II.	STRATEGIC PLANNING		
	A. Status of Strategic Plan Activities (Reference) (0513-II-A-StratPlanActivitiesStatus) *		Dooley
	B. Activities Associated with Strategic Priorities, FY 2006–2013 (Reference) (0513-II-B-StratPriorActiv2006-2013) *		Dooley
	C. Draft Strategic Plan 2013 – 2018: Review of Member Comments on “High-Level” Plan (0513-II-C-1-DraftForComments) (Reference) (0513-II-C-2-StratPlanComments) #		Dooley
	D. Development of Tactics		Dooley

THURSDAY, MAY 16
8:00 am – 5:00 pm
17 North State Street, Room 820
Dinner with Full Staff

III.	CONSENT AGENDA		
	A. Standards Committee: Recommendation to Endorse ACRL/RBMS Guidelines for Interlibrary and Exhibition Loan of Special Collections Materials (0513-III-A-Stds-LoanGuidelines) #		Meissner
IV.	ACTION ITEMS		
	A. Proposed FY 2014 Budget		Duffy
	1. (0513-IV-A-1-FY14Budget-SortByProgram) #		
	2. (0513-IV-A-2-FY14Budget-SortByDocType) #		
	3. (0513-IV-A-3-FY14Budget-StratActivitiesOverview) #		
	B. Proposed Constitutional Amendment: Filling Vacated Council Positions (0513-IV-B-ConstAmend-CouncilVacancy) #		Baxter
	C. Create Task Force to Study Member Affinity Groups (0513-IV-C-MembAffGroupsTF) #		Meissner/ Theimer
	D. Representatives to External Groups (0513-IV-D-ExternalReps) #		Landis
	E. Elect Executive Committee Member (0513-IV-E-ExecCommElect)		Dooley
	F. Other Action Items from Council Members		Dooley
	G. Executive Session (as needed)		Dooley
V.	DISCUSSION ITEMS		
	A. Committee on Education: Creation of Arrangement and Description Curriculum (0513-V-A-A&DCurriculum) #		Huth
	B. Annual Meeting Task Force (Final Report) (0513-V-B-AMTF-Final) #		Dooley
	C. Communications Task Force (Preliminary Report) (0513-V-C-CommTF) #		Kaplan
	D. Annual Meeting Site Selection (2015 – 2017)		Beaumont

	E. Review of A&A List Terms of Participation (0513-V-E-A&AList)		Dooley
	F. Annual Meeting Planning 1. Meeting of Regional Archival Organizations 2. Leadership Orientation and Forum 3. New Member/First-Timer Orientation and Forum		McCrea TZB Baxter
	G. Other Discussion Items		
FRIDAY, MAY 17 8:00 am – 4:00 pm 17 North State Street, Room 820			
VI.	REPORTS		
	A. Executive Committee (0513-VI-A-ExecComm) *		McCrea
	B. President (0513-VI-B-Prez) *		Dooley
	C. Vice President / President-Elect (0513-VI-C-VP) *		Bell-Russel
	D. Treasurer YTD Financials (0513-VI-D-FinRevFY13) *		Duffy
	E. Staff		
	1. Executive Director (0513-VI-E-1-ExecDir) *		Beaumont
	2. Membership (0513-VI-E-2-Memb) *		Beaumont
	3. Education (0513-VI-E-3-Educ) *		De Sutter
	4. Publications (0513-VI-E-4-Pubs) *		Brinati
	5. Annual Meeting (0513-VI-E-5-AnnMtg) *		Beaumont
	F. American Archivist Editor (0513-VI-F-AAEditor) *		McCrea
	G. Publications Editor (0513-VI-G-PubsEditor) *		Light
	H. Committee on Education Annual Report (see 0513-VI-E-3-Educ)		Huth
	I. Update on SAA Born-Digital Records and Records Generally (Reference: 0113-IV-K-SAARecords)		Kaplan
	J. Representative to ICA Section on Professional Associations (0513-VI-J-ICASPA)		Dooley
	K. Assessment of <i>I Found It In The Archives!</i> Campaign (0513-VI-K-IFIITA) *		Brinati

	L. Other Reports from Council Members / What Are You Hearing from Members?		Dooley
VII.	COUNCIL BUSINESS		
	A. Review of May 2013 Action Items		Dooley
	B. Review of May 2013 Talking Points		Dooley
	C. Adjournment		Dooley