

**Society of American Archivists
Council Meeting
January 23 – 26, 2013
SAA Headquarters, Chicago, Illinois**

**Staff Report: Education
(Prepared by Solveig De Sutter)**

FY 2013 YEAR-TO-DATE SUMMARY

- Scheduled 69 programs.
- Offered 42 face-to-face programs.
- Delivered education to a total of 947 attendees.
- Cancelled three workshops due to lack of registrants.
- Secured 8 new hosts.
- See Table 1 for details on FY13 schedule.

DAS Certificate Program – Phase II:

Contracted for two new courses:

- “Accessioning and Ingest” (Shallcross)
- “Digital Curation Planning and Sustainable Futures” (McGovern/Tibbo)

Managed revision of courses:

- Split “Arrangement and Description for Electronic Records” into two one-day courses. (Prom)
- Split “Legal Issues in Digital Archives” into one course on copyright and one course on privacy and confidentiality. (Behrnd-Klodt)
- Split “Digital Forensics for Archivists” into two one-day courses. (Lee/Woods)

DAS Participation:

- 539 individuals have attended DAS courses.
- 507 individuals (as of 12/26/12) are pursuing the DAS Certificate and have taken exams.
- 15 individuals have fulfilled the nine-course requirement.

DAS Subcommittee

During its October 29-30, 2012, meeting, the group met with psychometrician Sandy Dolan for a training session on item writing for the Comprehensive DAS Examination. The group defined major domains of the exam and allocated weightings of 55% Foundational, 35% Tactical and Strategic, and 10% Transformational. As of now 95 items have been created and the group expects to meet the 150-item goal in February.

Reviewed and approved a Tools and Services course (webinar) proposal on ViewShare.

Committee on Education (COE):

- COE members reviewed six pre-conference proposals for the New Orleans meeting and declined one proposal to date.
- Collaborated with University of Wyoming American Heritage Center and Wyoming State Historical Records Advisory Board (SHRAB) to offer the “**Advocacy, Archives and Archivists**” workshop at breakeven.
- Collaborated with Arizona State Library, Archives and Public Records to offer “**Measuring Dollars and Cents: A Tool for Outreach and Advocacy**” at breakeven. (Unfortunately this workshop was cancelled due to an insufficient number of registrants.)
- Worked with Jackie Dooley and Association of Research Libraries (ARL) on a proposal to offer seven DAS courses to ARL constituents starting in late spring 2013.
- Began planning for a suite of DACS offerings that will provide updates on the standard and take students who’ve taken the basic workshop to the next level with more in-depth training.
- Reviewed and approved a workshop proposal on “**Reappraising and Deaccessioning.**” The first offering is scheduled for March 22 in Nashville.
- Developed “**Best Practices for PowerPoint Presentations**” to share with faculty.

Other:

- Interviewed and added a part-time, temporary employee (Hannah Gdalan) to help catch up with course/workshop processes, especially examinations.
- Created and populated microsites for COE, DAS Subcommittee, and DAS Faculty.
- Continued servicing existing clients in Directory of Archival Education and searching for additional prospects.
- Education staff took on booking of 70% of faculty travel in an effort to keep expenses low.

Table 1: FY 2013

7/20/2012	Preserving Digital Archives: Concepts and Competencies (Norris) [DAS] TA	Knoxville, TN	26 (30)
7/20/2012	Digital Curation: Creating an Environment for Success (Esposito) [DAS] SA	Lafayette, IN	25 (35)
8/5-6/2012	Archives: Principles and Practices (Hackbart-Dean/Ostendarp)	San Diego	25 (35)
8/6/2012	Describing Moving Images with PBCore (Leigh/Michael)	San Diego	15 (25)
8/6/2012	CURATEcamp SAA 2012 (Garcia-Spitz/O’Meara/Sotelo)	San Diego	40 (40)
8/6/2012	Digital Forensics for Archivists (Lee) [DAS]	San Diego	41 (45)
8/6/2012	EAC-CPF (Wisser)	San Diego	24 (35)
8/6-7/2012	Here Today, Hear Tomorrow: a Workshop on Archival Audio (Blood)	San Diego	29 (35)
8/6-7/2012	Fundamentals of EAD and XSLT Stylesheets (Fox/Kiesling)	San Diego	24 (25)
8/7/2012	Web Archiving: Selection, Capture, Preservation & Marketing (Eubank/Schmitz-Fuehrig/Wright)	San Diego	32 (35)
8/7/2012	Utilizing Focus Groups to Gain User Feedback - CANCELLED	San Diego	6
8/7/2012	Developing Specifications and RFPs for Recordkeeping (Ghering) [DAS]	San Diego	35 (35)
8/23-24/2012	Managing Electronic Records in Archives and Special Collections (Deromedi/Shaw) [DAS]	Washington	27 (35)
9/14-15/2012	Copyright: The Archivists and the Law (Maher)	Mt. Carroll, IL	9 (10)
9/21/2012	Oral History: From Planning to Preservation (Calabretta)	New York	20 (25)
9/28/2012	Describing Archives: A Content Standard (Dean)	Waco, TX	23 (30)
10/3-5/2012	Business Archives (Adkins/Mooney)	Minneapolis	31 (31)
10/5/2012	Appraisal of Electronic Records (Wojcik) [DAS] SSA	Austin	26 (26)
10/8/2012	Basic Electronic Records (Huth) [DAS] Contract	Minneapolis	35 (36)
10/12/2012	Preserving Digital Archives: Concepts and Competencies (Norris) [DAS] CIMA	Ogden, UT	21 (25)
10/15/2012	Copyright Issues for Digital Archives [DAS] (Behrnd-Klodt) TA	Knoxville, TN	18 (25)
10/15/2012	Advocacy, Archives, and Archivists Workshop (Roe)	Laramie, WY	26 (30)
10/19-20/2012	Archives: Principles and Practices - CANCELLED	N. Hollywood, CA	4

10/22/2012	Archives Overview (Ostendarp) ISHRAB	Danville, IL	25 (30)
10/25/2012	Managing Literary Manuscripts: Identification, Arrangement, and Description (Hamburger/Melville-Johnson) - CANCELLED	Richmond, VA	5
10/26/2012	Copyright Issues for Digital Archives [DAS] (Behrnd-Klodt)	Philadelphia, PA	21 (30)
10/26/2012	Digital Curation: Creating an Environment for Success (McGovern/Smith) [DAS]	New Orleans	19 (30)
10/29/2012	Grant Proposal Writing (Minks) KYSHRAB	Frankfort, KY	21 (30)
11/2/2012	Achieving Email Account Preservation with XML (Ferrante) [DAS] NEA	Boston	23 (25)
11/7/2012	Basic Electronic Records (Huth) [DAS] SGA	St. Simon's Isl, GA	21 (30)
11/9/2012	Describing Archives: A Content Standard (DACS) (Dean)	St. Louis, MO	25 (30)
11/12/2012	Preserving Digital Archives: Concepts and Competencies (Shepherd) [DAS] NYART	New York, NY	33 (35)
11/12/2012	Appraisal of Electronic Records (Wojcik) [DAS]	Ann Arbor, MI	12 (25)
11/30/2012	Privacy and Confidentiality Issues in Digital Archives (Behrnd-Klodt) [DAS]	Northfield, MN	15 (25)
12/3/2012	EAC-CPF (Wisser)	New Brunswick	21 (30)
12/3/2012	Digital Forensics for Archivists (Lee) [DAS]	Philadelphia, PA	22 (30)
12/4/2012	Digital Forensics for Archivists (Lee) [DAS]	South Hadley, MA	22 (30)
12/5/2012	Archival Exhibits (Lacher Feldman)	Athens, OH	21 (30)
12/5/2012	Arrangement and Description of Electronic Records (Prom) [DAS]	Laramie, WY	23 (30)
12/7/2012	Digital Curation: Creating an Environment for Success (Esposito) [DAS] SSA	Austin	19 (20)
12/7/2012	Appraisal of Electronic Records (Wojcik) [DAS]	Chicago	28 (30)
1/14-15/2013	Archives: Principles and Practices (Hackbart-Dean/Ostendarp)	Denton, TX	19 (30)
1/23/2013	Measuring Dollars and Cents (R. Flynn/D. Flynn) – CANCELLED	Tempe, AZ	8 (40)
2/1/2013	Arrangement and Description of Electronic Records (Prom) [DAS]	Cambridge, M	35 (35)
2/11/2013	Copyright Issues for Digital Archives [DAS] (Behrnd-Klodt) Contract	Minneapolis, MN	25 (35)
2/12/2013	Privacy & Confidentiality Issues in Digital Archives (Behrnd-Klodt) [DAS] Contract	Minneapolis, MN	25 (35)
3/4-5/2013	Arrangement and Description of Electronic Records (Prom) [DAS]	Arlington, TX	36 (35)
3/7/2013	Digital Repositories (G. Colati/J. Colati) [DAS]	Cheney, WA	7 (35)
3/8/2013	Digital Repositories (G. Colati/J. Colati) [DAS]	Seattle, WA	9 (30)
3/11/2013	Inreach and Outreach for Digital Archives (Eaton) [DAS]	Greensboro, NC	4 (35)
3/11/2013	EAC-CPF (Wisser)	Hyattsville, MD	16 (30)
3/12/2013	Copyright Issues for Digital Archives (Behrnd-Klodt) [DAS]	Greensboro, NC	6 (30)
3/12-13/2013	Preservation and Identification of 20th Century Visual Materials (J. Waggener)	Columbus, OH	4 (30)
3/13/2013	EAC-CPF (Wisser)	Atlanta, GA	1 (30)
3/15/2013	Achieving Email Account Preservation with XML (Eubank) [DAS]	Ogden, UT	1 (30)
3/21/2013	Digital Forensics for Archivists (Lee) [DAS]	Worcester, MA	0 (30)
3/22/2013	Reappraising & Deaccessioning Archival Materials from Start to Finish (Carmack/Uglean-Jackson)	Nashville, TN	2 (30)
3/29/2013	Digital Curation: Creating an Environment for Success (Esposito) [DAS]	Fairfax, VA	3 (30)
4/8-9/2013	Arrangement and Description of Electronic Records (Prom) [DAS]	Cheney, WA	2 (30)
4/11/2013	Privacy and Confidentiality Issues in Digital Archives (Behrnd-Klodt) [DAS] SCA	Berkeley, CA	5 (35)
4/17/2013	Developing Specifications & RFPs for Recordkeeping (Ghering) [DAS] MAC	Indianapolis, IN	1 (35)
4/25/2013	Digital Curation: Creating an Environment for Success (Esposito) [DAS] MARAC	Erie, PA	0 (35)
4/29-30/2013	Arrangement and Description of Electronic Records (Prom) [DAS] Contract	Minneapolis	26 (35)
5/6/2013	Appraisal of Electronic Records (Wojcik) [DAS] Contract	Minneapolis	26 (35)
5/10/2013	Managing Electronic Records in Archives and Special Collections (Shaw) [DAS] CIMA	Salt Lake City	0 (30)
5/22/2013	Developing Specifications & RFPs for Recordkeeping (Ghering) [DAS] SSA	Austin, TX	0 (25)
6/7/2013	Describing Archives: A Content Standard (Dean)	Columbus, OH	2 (30)
6/28/2013	Accessioning and Ingest of Electronic Records (Shallcross) [DAS] CIMA	Provo, UT	0 (30)

Table 2: FY 2014

9/13-14/2013 1/3/2013	Archives: Principles and Practices (Roth)	Mt. Carroll, IL	0 (15)
--------------------------	---	-----------------	--------